**WEST VIRGINIA STATE UNIVERSITY**

**STUDENT GOVERNMENT ASSOCIATION**

**Application for Student Senate Candidacy**

Completed applications must be returned to the **Student Government Association Office, room 212 of the James C. Wilson University Union.** Pursuant to Article IX, Section IX of the Student Government Association Constitution, all individuals filing for office must submit one (1) letter of support from a member of faculty, administration, staff or a former Student Government Association Executive Cabinet officer.

**SECTION I**

***to be completed by applicant***Student A#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hometown:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Senate position applying for:

**(choose only one)**

Freshman Sophomore

Junior Arts and Humanities Business and Social Sciences

Local Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City/State/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If on-campus, list Residence Hall

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@wvstateu.edu Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to Article IX, Section V of the Student Government Association Constitution, any candidate for normally elected office must have at least a ***2.70 grade point average*** the semester prior to filing and maintain at least a ***2.50 grade point average when in office***. The only exception to this rule is given to ***first-time***freshmen who have not yet experienced a grading period. **The Registrar must certify your candidacy.**

**SECTION II
*to be completed by Registrar***

Ferrell Hall, Room 128

I certify the above named student is currently enrolled in credit hours as a

# of hours

 W VSU (Undergraduate) W VSU (Graduate) Anticipated Graduation Date

The student has completed \_\_\_\_ hours of college/university credit and the current classification is\_\_\_\_\_\_\_\_

# of hours class rank

The student is majoring in\_\_\_\_\_\_\_\_\_\_\_\_ and is enrolled in the College of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

major academic college

Last semester, the student earned a GPA of: 2.70 or better \_\_\_ below 2.70 exempt ………………………………………………………………………………………………………………………………………………………..(first-time freshmen)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registrar’s Signature or Designate Date

Furthermore, all candidates for Student Government Association must be in good standing with the Office of Student Affairs. The Director of Judicial Affairs must certify this status.

**SECTION III**

***to be completed by the Assistant Vice President of Enrollment Management and Student Affairs***

Ferrell Hall, Room 122

I certify the above-named student is: in good standing not in good standing.

check one

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assistant Vice President, EMSA Signature Date

**SECTION IV**

***to be completed by applicant***

**APPLICANT AGREEMENT CODE OF ETHICAL STANDARDS AND CONFIDENTIALITY**

As an Executive Member within the Student Government Association, I understand that the purpose of my position is to be knowledgeable of the rules and regulations involving the policies and procedures, which govern the students of West Virginia State University. I have the responsibility to remain fully informed of all Institutional practices and procedures, so that I may both effectively and efficiently keep my fellow students informed.

I further understand that Institutional regulations, policies and procedures require that all student leaders conduct themselves in an atmosphere of seriousness, with an emphasis placed on procedures and to maintain dignity and decorum. I understand that I must conduct myself with such decorum and dignity at all times, including outside of official Student Government Association events, and that failing to do so may be grounds for removal for office and may also be referred to the WVSU Judicial Affairs. I also understand that reports of illegal, obscene, or otherwise offensive behavior on or off campus is unbefitting for a member of the Student Government Association, and may be used as grounds for impeachment.

In addition to the stated policies, with regards to student conduct, I also understand that with my position of leadership; also come various other standards that I must adhere to regarding ethics and confidentiality:

1. Confidential student matters are not to be discussed, shown or shared.

2. There should be no discussion of Student Government Association Office business outside of executive office staff meetings or senate meetings, whichever applies.

3. Executive staff members should strive to gain inclusion from all students in regard to policy making, participation in activities, events and meetings.

4. Executive staff officers should always be conscious of their status as a representative of the university governing system. Members should avoid involvement in situations which may lessen their perceived credibility or objectivity in carrying out the rules and regulations of the institution. This applies on and off campus.

5. No one may make or permit unauthorized use of any information in files maintained, stored, or processed by Student Government Association.

6. No one is permitted to seek personal benefit or allow others to benefit personally by knowledge of any information which has come to them by virtue of work assignment.

7. No official record or report, or copy thereof, may be removed from the office where it is maintained except in the performance of a person’s duties.

8. No one is to abet or act in conspiracy with another to violate any part of this code.

I understand that I must remain in good standing with all areas of West Virginia State University in order to maintain my position within the Student Government Association. I also must follow all laws of the United States of America and the state of West Virginia. Failure to do so may result in legal action, arrest, and removal from office.

I understand that this oath is a continuing affirmation and will remain effective for any information learned during my association with the Student Government Association. Any violation of the above-mentioned standards may result in my suspension and/or removal from office.

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 Print Name Sign Name (Signature) Date

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 Student Government Association Advisor Signature Date